

# SAMPLE RESUME

ADDRESS Phone Mobile e-mail

## WORLD LANGUAGE TEACHER HIGH SCHOOL ■ MIDDLE SCHOOL ■ ITALIAN/SPANISH

### QUALIFICATION PROFILE

**Seasoned instructor and educational leader** competent in creating learning environments involved in all levels of student development, including cognitive expansion, behavior modification and social growth. Demonstrated track record fostering student learning and proven ability to develop rapport with students. Ability to individualize instruction based on student's interests and needs with strong interest in activities. Possess knowledge of theories and methods for curriculum and training design, teaching and instruction for individuals and groups, and the measurement of training effects. Recognize for innovation in program development, instruction and administration to meet the needs of broad range of students. **New Jersey Certified Italian and Spanish Teacher.**

### AREAS OF STRENGTHS

Public Speaking  
Student/Faculty Relations  
Multicultural Awareness  
Team Leadership

Proactive Classroom Management  
Thematic Approach to Lesson Design  
Cooperative Learning  
Cross-cultural Communications

Training Program Development  
Instructional Multimedia Materials  
Curriculum Development  
Communicative Language Teaching

### CORE COMPETENCIES

**LANGUAGE:** Knowledge of the structure and content of the English language including the meaning and spelling of words, rules of composition, and grammar

**FOREIGN LANGUAGE:** Knowledge of the structure and content of a foreign (Italian/Spanish) language including the meaning and spelling of words, rules of composition and grammar, and pronunciation

**EDUCATION AND TRAINING:** Knowledge of theories and methods of world language instruction design, teaching and instruction for individuals and groups, and the measurement of training effects

### EMPLOYMENT HISTORY

#### ITALIAN & SPANISH MIDDLE SCHOOL/ HIGH SCHOOL TEACHER

SPRINGFIELD BOARD OF EDUCATION, SPRINGFIELD, NJ

JONATHAN DAYTON HIGH SCHOOL-SPRINGFIELD, NJ ■ **2007-PRESENT**

FLORENCE M. GAUDINEER MIDDLE SCHOOL SPRINGFIELD, NJ ■ **1999-PRESENT**

**ITALIAN & SPANISH TUTOR, MYRNA WASSERMAN LEARNING CENTER-MOUNTAINSIDE, NJ ■ 1997-PRESENT**

**ITALIAN & SPANISH HIGH SCHOOL TEACHER, WESTFIELD HIGH SCHOOL -WESTFIELD, NJ ■ 1991-1992**

### EDUCATION

#### BACHELORS OF ARTS: MAJOR IN SPANISH AND ITALIAN

■ Douglas College-Rutgers University-New Brunswick, NJ: **Sep 1988-May 1991**

#### NJ CERTIFIED TEACHER IN ITALIAN AND SPANISH: MAY 1991 - PRESENT

■ Rutgers University – New Brunswick, NJ

#### MASTERS OF ART IN TEACHING ITALIAN PROGRAM: *Currently Enrolled*

■ World Language Institute – Rutgers University

### PROFESSIONAL TRAINING

*Ongoing, Apple Computer Training*  
Rassias Method of foreign Language Instruction  
Teach Europe Conference  
Differentiated Instruction

### AFFILIATION

Italian Teachers of New Jersey  
Foreign Language Teachers of New Jersey  
NJEA Member

### AWARD AND CERTIFICATION

Member, Phi Sigma Iota Foreign Language Honor Society – **Inducted 1990**