

SAMPLE RESUME

Address Phone Cellphone e-mail

ELEMENTARY TEACHER

~ ORGANIZATION ~ CLASSROOM INSTRUCTION ~ TEAM BUILDING AND LEADERSHIP ~ SUPERVISION ~ PARENTING SKILLS ~
~ PUBLIC AND COMMUNITY RELATIONS ~ TEACHING AND COUNSELING ~

Resourceful and creative with proven and unyielding commitment to teaching and expertise in developing intuitive connection with students, identifying and working on their learning needs, and creating motivational techniques to cater inspiration and encouragement.

- Extensive teaching experience in various institutions across Minnesota area
- Hands-on educator with instinctive understanding and compassion for children with different learning abilities and complex background
- Uphold skills in dealing with key issues of both the students and parents
- Collaborative skills in working with other education professionals to achieve teaching objectives
- Expert in technology and science teaching with in-depth skills in planning and scheduling academic activities
- Experience in developing curriculum-based procedures and policies

PROFESSIONAL EXPERIENCE

Substitute Teacher:

- Conformed or adapted lesson plans provided by the classroom teacher in appropriate manner
- Utilized appropriate teaching strategies, methods of presentation, and techniques to motivate students to meet lesson plan requirements
- Monitored student work and progress and provided feedback to students and the classroom teacher
- Maintained an accurate record of the events of the day and provided a written record for the classroom teacher
- Executed other professional duties assigned by the principal when the regular teacher's preparation periods appear on the timetable

Preschool Teacher:

- Implemented, planned, and supervised programs for the class and established curriculum and developing units
- Created and promoted a positive learning atmosphere, ensuring that the needs of the individual child were met in terms of social, emotional, and intellectual development
- Guaranteed a pleasant and conducive learning environment inside the classroom
- Prepared written evaluations for each student and facilitated individual conference with the parents of each student to give them feedback regarding the child's abilities and progress

EMPLOYMENT HISTORY

SUBSTITUTE TEACHER , Milaca Public Schools, Milaca, MN	Feb 2007-Present
SUBSTITUTE TEACHER , Princeton Public School, Princeton, MN	Feb 2007-Present
SUBSTITUTE TEACHER , Foley Public Schools, Foley, MN	Feb 2007-Present
SUBSTITUTE TEACHER , Onamia Public School, Onamia, MN	Dec 2007-Present
TODDLER / PRESCHOOL TEACHER , Allstar Child Care, Milaca, MN	April 2008

EDUCATION AND LICENSES

Bachelor of Science in Elementary Education, Saint Cloud State University, Saint Cloud, MN, December 2006
Minnesota Teaching Certificate, January 2007
Licensure in K-6 Elementary Education and 5-8 Science

PROFESSIONAL TRAININGS

- Responsive Classroom Training Program
- Daily Oral Language (DOL)
- Presenter at the Chicago County Water Festival, Department of Natural Resources
- Sponsored Outdoor Science Day

AWARDS AND HONORS

- Earned College of education's Dean's List, Fall of 2006
- National Deans List, 2004-2005

ACTIVITIES

- U-12 Soccer coach, grades 5-6 for Milaca Youth Soccer, Milaca, MN
- Troop Leader of Brownie Troop #882 Girl Scouts Minnesota and Wisconsin Lakes and Pines
- Volunteer for the Boy scouts of America troop in Milaca
- Volunteer for Milaca Public Schools for Fundraisers and field trips